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**Delegation Check-In  
Volunteer Information**

**Date: Friday, June 14th**

**Time: 12:30pm-5:15pm**

**Location: Ithaca College Athletics & Events Center, upper level wet classroom**  
150 Lyceum Drive  
Ithaca, NY 14850

**Parking:** Park in Lot M

**Check-In:** Walk into the A&E Center, and head upstairs to the Delegation Check-In room.

COVID-19 vaccination is **not** required to volunteer at these games. However, if you are vaccinated, please let us know for our rate records.

If you pre-registered online, give your name and show your ID to be checked in. If you have not been able to pre-register, be prepared to fill out volunteer paperwork and show your ID.

Please make sure to get a Special Olympics NY credential and write your name on it. This is used to identify each of the volunteers.

**Training:** After you are checked in and have your credential, training is on-site.

**Lunch** is not provided- please bring a bag lunch with you if needed.

**Description:** They have arrived! Assist in the check-in process of athletes and coaches. As delegations arrive at various times throughout the day to check-in, you will guide them through the process, including taking attendance, checking athlete medicals to be sure all records are up to date, and distributing games information. The Head of Delegation will check-in their entire region. Although this task is essential, there are periods of down time so please feel free to bring a book, magazine, Ipad, Laptop, etc.

**Qualifications:** A great smile to greet our awesome Heads of Delegations. Administrative and organizational skills a plus.

**Thank you** for being a part of the 2024 Summer Games volunteer team!

