

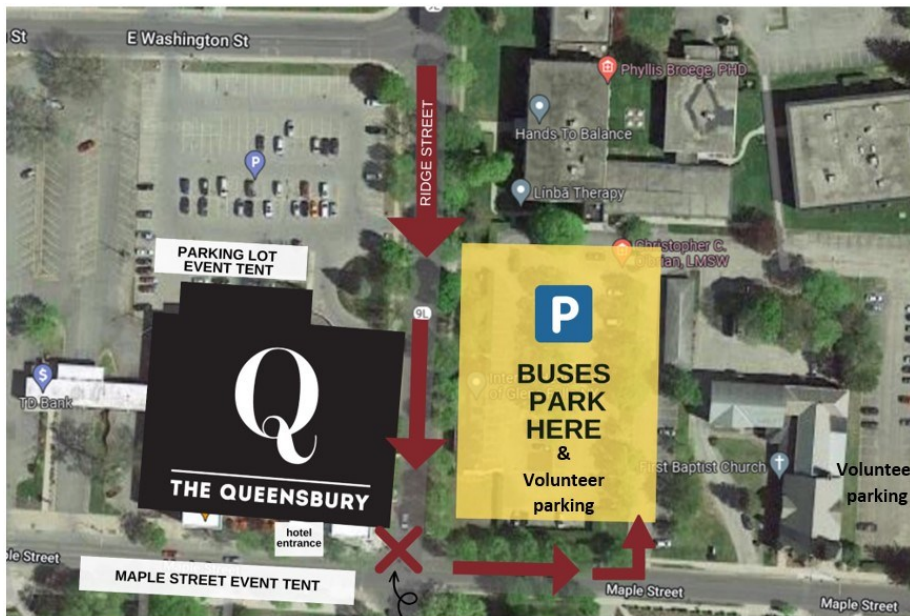


**Delegation Check-In  
Volunteer Information**

**Date:** Friday, October 18th  
**Time:** 12:30pm—5:00pm

**Location:** Queensbury Hotel, upper floor balcony  
88 Ridge Street  
Glens Falls, NY 12801

**Parking:** Park in the Queensbury lot or in the lot across Ridge Street from the Queensbury.



**Check-In:** Walk into the Queensbury front entrance. Check in upstairs with Sims. Please make sure to get a Special Olympics NY credential and write your name on it. This is used to identify each of the volunteers.

**Training:** After you are checked in and have your credential, training is on-site.

**Description:** They have arrived! Assist in the check-in process of athletes and coaches. As delegations arrive at various times throughout the day to check-in, you will guide them through the process, including taking attendance, checking Athlete Medicals to be sure all records are up to date, and distribute Games information. The Head of Delegation will check-in their entire region. Although this task is essential, there are periods of down time so please feel free to bring a book, magazine, Ipad, Laptop, etc.

**Qualifications:** A great smile to greet our awesome athletes & coaches. Administrative and organizational skills a plus.

**Lunch** is not provided- please bring a bag lunch with you if needed.

**Thank you** for being a part of the 2024 Fall Games volunteer team!

